



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-2

Gail M. Harmon, Treasurer  
Citizens for Eleanor Holmes Norton  
2201 Wisconsin Avenue, Suite 320  
Washington, DC 20007

JUL 30 2002

Identification Number: C00244335

Reference: April Quarterly Report (1/1/02-3/31/02)

Dear Ms. Harmon:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Schedule B of your report discloses possible reimbursements to individuals for transactions other than travel, meals and lodging. Please be advised that when itemizing reimbursements to individuals for goods or services, if the payment to the original vendor aggregates in excess of \$200 in an election cycle, a memo entry including the name and address of the original vendor, as well as the date, amount and purpose of the original purchase must be provided. If itemization is not necessary, you must indicate so in an amendment to this report. Please correct your report to include the missing information. (11 CFR §104.9)

A response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,

Robin Kelly  
Reports Analyst  
Reports Analysis Division